



## **IQAC POLICY FOR THE YEAR 2024-25**

### **IQAC VISION**

**“To ensure the quality culture to facilitate achieving vision of Kirloskar Institute of Management through standardizing all initiatives and processes**

### **Quality Policy**

To establish and effectively implement the best quality system encompassing Teaching, Research Consultancy, continued education all core and support functions to ensure standardization and accountability to the stake holders through self evaluation and even continuous improvement.

### **Composition of IQAC**

|                                  |   |                               |
|----------------------------------|---|-------------------------------|
| Chairperson                      | : | Director KIM                  |
| Coordinator                      | : | Prof.Savitha G Lakkol         |
| Members                          | : | KIM full time faculty members |
| Administration                   | : | Office Admin                  |
| Alumni Representative            | : |                               |
| Nominee from Local Industrialist | : |                               |
| Employers or Stakeholders        | : |                               |
| Nominee from Students            | : |                               |

### **Objectives of IQAC**

1. To ensure quality in providing business management education through continuous reviewing and upgrading teaching-learning process
2. To work consistently towards the enhancement of quality through internalization of quality culture and institutionalization of best practice
3. Enhancement of overall performance of the institution.
4. To design, develop and implement appropriate Quality Processes and include procedures for the academic and administrative activities of the College in consultation with all the concerned members.
5. To maintain suitable documentation to support the Quality Processes & Procedures adopted.



### **IQAC Function**

1. Development and application of quality benchmarks
2. Organization of inter and intra institutional workshops, seminars on quality related themes and promotion of quality circles
3. Periodical conduct of Academic and Administrative Audit and its follow-up
4. To administer all the activities of the institution including both administrative and academic activities.
5. To encourage to submit the Annual Quality Assurance Report (AQAR)
6. To keep all the documentation and keep a check on the same of all the activities conducted in the institution.
7. To encourage learner centric environment for quality education

### **Quality Assurance Activities:**

1. To promote pedagogical innovation and encouraging innovative teaching.
2. To promote ICT implied teaching.
3. To monitor student progress on a regular basis and mentoring system.
4. To organize seminars, conferences, workshops and industrial visits and internship activities.
5. To strengthen Career guidance and placement cell.
6. Ensuring timely performance by making the faculty to fill the self appraisal form and evaluate their performance
7. Timely student feedback is taken on their faculty members to improve teaching-learning
8. Progressive performance of academic, administrative and financial task shall be concentrated upon.
9. Suggestions are given to the faculty to carry out various research activities in various fields and involve themselves to involve students in various activities.
10. Evaluates practices of quality improvements and even provides suggestions for better quality.
11. Every function/activities needs prior approval of IQAC.
12. Motivates and suggests faculty members and students to attend relevant seminar, guest lecture and other skill development.
13. To enhance industrial partnership and even internship.
14. IQAC always takes an update of the course curriculum as given by the regulator

### **The Role of the Coordinator**

1. The role of the coordinator of the IQAC is very crucial in ensuring the effective functioning of all the members as appointed during the meeting.
2. The coordinator of the IQAC may be a senior/competent person with a minimum experience and exposure in quality aspects.
3. She/he may be a full-time functionary or, to start with, she/he may be a senior academic /administrator entrusted with the IQAC as an additional responsibility.
4. Secretarial assistance may be facilitated by the administration.



5. It is essential that the coordinator may have sound knowledge about the computer, data management and its various functions such as usage for effective communication.